



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

10 Oct 2023

DIVISION MEMORANDUM

No. 549 s. 2023

**BEGINNING OF SCHOOL YEAR (BOSY) 2023-2024 ENCODING IN THE
LEARNER INFORMATION SYSTEM (LIS)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. The Department of Education (DepEd) announces that the Beginning of School Year 2023-2024 encoding started on September 18, 2023, and will end on October 30, 2023.
2. Relative to this, all public and private schools offering basic education in the division and Alternative Learning Systems (ALS) are directed to encode and update their learners' data in the LIS. Moreover, all schools shall ensure that all information provided therein is accurate and correct since the BOSY enrollment data is the only source of the official enrollment released by DepEd.
3. Please be reminded that the BOSY data encoded in the LIS are crucial in planning, allocation of available resources, policy formulation, and evidence-based decision making of DepEd as well as in facilitating the billing of government assistance and subsidies.
4. Immediate dissemination of and compliance with this Memorandum are desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: None

Reference: DepEd Planning Service Memorandum dated September 18, 2023

To be indicated in the Perpetual Index
under the following subjects:

BOSY
LIS

SGOD/ - beginning of school year (bosy) 2023-2024 encoding in the learner information system (lis)
Tracking Number/DTS/October 10, 2023



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